

**Date of Publication:** 15 November 2022

**TO: ALL MEMBERS OF STAPLETON GROUP PARISH COUNCIL:** Councillors Caroline Scatcherd (Chair), Margaret Edwards (Vice-Chair), Myra Chilman, Stephen Weaver, Paul Segrot and Jonathan Rogers.

## NOTICE OF MEETING

You are hereby summoned to attend the **Parish Council Meeting**, which will be held at Arkwright Hall Village Hall Kinsham on **Monday 21 November 2022 commencing at 8.00pm** at which your attendance is required. Members of the Press and Public are invited to attend.

*Cheryl Woolley*

CLERK TO THE COUNCIL

No	Item	Description
1	<b>APOLOGIES:</b>	To receive apologies for absence.
2	<b>DECLARATIONS OF INTEREST:</b>	To note declarations of interest and receive written requests for dispensation.
3	<b>PUBLIC PARTICIPATION:</b>	Limited to 20 minutes
	3.1	To receive a report from Ward Councillor Carole Gandy
	3.2	Views of residents on Parish matters (15 Mins)
4	<b>MINUTES:</b>	To approve the Minutes of the Full Council held on 5 September 2022
5	<b>FINANCE:</b>	
6	5.1	<b>Outstanding Accounts –</b> To ratify the following payment of accounts/invoices: Stuart Ruell £ 414.00 Greenbarnes – pinboard for 2 notice boards £ 262.85 Dave Lewis – hedge cutting £ 48.00
	5.2	To sign cheques in accordance with 5.1, bank reconciliations and invoices.
	5.3	To review Budget for 2023 to 2024 and set precept
	5.4	Consider Purchasing a SID
	<b>PLANNING:</b>	To consider any planning consultations received from Herefordshire Council and agree comments (if any) to be submitted by the Parish Council for determination by Herefordshire Council.
		To consider responding to the following application:
	6.1	
7	<b>ENVIRONMENT AND VILLAGE:</b>	
	7.1	Drainage Grant update
	7.2	Kinsham TRO update
	7.3	Notice Boards update
	7.4	Telephone Box update
	7.5	Trees at Bank House Coombes Moor update
	7.6	Cemetery update
	7.7	SID update – Base and Kinsham
	7.8	Villages and PROW updates
9	<b>NEXT MEETING</b>	Monday 21 November at 8pm
	9.1	To raise items for next agenda.
	<b>CLOSE</b>	