

## PARISH COUNCIL ANNUAL MEETING

Minutes of Stapleton Group Parish Council meeting held at Kinsham Village Hall, Monday 16 May 2022 commencing at 8 pm.

**MEMBERS PRESENT:** Councillors Caroline Scatcherd (chair). Margaret Edwards(vice-chair), Myra Chilman, Stephen Weaver, and Jonathan Rogers. Ward Councillor Carole Gandy

**ALSO PRESENT:** 0 member of the public.

**OFFICER PRESENT:** Clerk to the Council.

No	Item	Description	Action
1	<b>NOMINATION AND ELECTION OF CHAIR</b>	Cllr Scatcherd was nominated by Cllrs Weaver and Edwards, all Cllrs agreed. Cllr Scatcherd accepted and signed acceptance of Office	
2	<b>NOMINATION AND ELECTION OF VICE CHAIR</b>	Cllr Edwards was nominated as vice chair, and she excepted the role.	
3	<b>APOLOGIES:</b>	Cllr Segrott, Cllr Chilman joined the meeting at 8.55pm	
4	<b>DECLARATIONS OF INTEREST:</b>	8.4 Cllr Weaver 221379 Middlemoor Barn	
5	<b>MINUTES:</b>	Council <b>RESOLVED</b> to approve the Minutes of the full Council held on 7 March 2022,	
6	<b>PUBLIC PARTICIPATION:</b>		
	6.1	The following report was received from Ward Councillor Carole Gandy: PROW work, TROs and SIDs have now moved over to HCC. TRO requests already with HCC are no 24 Combe to Presteigne and no 45 Kinsham. She has attended meetings with regards to the TRO relating to Kinsham bridge, it is currently still in the consultation period. Report is attached.	
7	<b>FINANCE:</b>		
	7.1	The Council resolved to pay the following outstanding accounts: Big Daddy Hosting Fee £30.13 and Alan Preece grass cutting £ 100.00	
	7.2	Cheques were signed in accordance with 5.1, as were the bank reconciliations and invoices	Clerk
	7.3	Clerks Mileage was agreed at 45p per mile.	
	7.4	Finance reports were agreed, (see attached). Councillors also decided not to do on-line banking. Chairman and clerk can authorise expenditure £200 and under.	
8	<b>PLANNING</b>	Council considered the following planning consultations received from Herefordshire Council	
	8.1	220872 – Green Acre, Coombes Moor – single storey extension – no objections	Clerk
	8.2	221272 – Sunnybank Cottage, Stapleton – erection of domestic workshop with home-office above – Councillors decided to object to this application – Will not support this application until the applicant has appropriate planning for the other structures on their property. Applicant does	Clerk

		not comply with conditions on other planning applications. It should not be a separate unit for people to live in.	
	<b>8.3</b>	221379 – Middlemoor Barn, Stapleton – Proposed extension to existing dwelling –(Cllr Weaver left the room) Cllrs had no objections. The property name has been corrected, property had been used as a holiday let before so there should be no extra water etc.(Cllr Weaver re-joined the meeting).	Clerk
<b>9</b>	<b>ENVIRONMENT</b>		
<b>8</b>	<b>9.1</b>	Cllrs agreed the 2022-2023 Lengthsman Contract and it was signed by the Chairman	Clerk
	<b>9.2</b>	Drainage Grant – Still no news – Clerk to chase BBLP	Clerk
	<b>9.3</b>	TRO – Kinsham Bridge – Parish Council agreed to no width limit, just new signage that should be paid for by BBLP/HCC. It was mentioned that water is damaging the sides of the road. Was it possible to install more passing places? HCC will not pay for this, and it is not likely that BBLP will allow this too be done on their land. Therefore, if passing spaces were to be installed, they would have to be on private land and at a cost to the Parish Council. It was noted that ditch maintenance was the responsibility of the landowner. Clerk to write to BBLP re drain down to Old Mill.	Clerk  Clerk
	<b>9.4</b>	Trees at Coombes Moor – Person responsible of the property is Richard from Sunderlands. Clerk to contact him.	Clerk
	<b>9.5</b>	SID update – Chris Shepherd will be putting in the bases. Ward Councillor Gandy to let Border Group Parish Council know that we will be taking up their offer to hire their SID. Clerk to sort out insurance for SID when on hire.	Clerk
	<b>9.6</b>	Update cemetery – arrange a meeting with Bill Wiggin MP, Ward Councillor Gandy, Colin Kirkby and Cathy Beale. An article for Hereford Times needs to be drafted.	Cllr Scatcherd and clerk
	<b>NEXT MEETING</b>	Council noted that the next meeting of the Parish Council would take place on Monday 5 September 2022 at 8.00pm at Kinsham Village Hall. The Parish Open meeting will take place on 31 May at 7.30pm at Kinsham Village Hall	
	<b>9.1</b>	Items for next Agenda: - SIDs and Cemetery	
	<b>CLOSE</b>	The meeting closed at 9.40pm	

Signed by the Chairman:	Date:
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