

Date of Publication: 10 January 2023

TO: ALL MEMBERS OF STAPLETON GROUP PARISH COUNCIL: Councillors Caroline Scatcherd (Chair), Margaret Edwards (Vice-Chair), Myra Chilman, Stephen Weaver, Paul Segrot and Jonathan Rogers.

NOTICE OF MEETING

You are hereby summoned to attend the **Parish Council Meeting**, which will be held at Arkwright Hall Village Hall Kinsham on **Monday 16 January 2023 commencing at 7.30pm** at which your attendance is required. Members of the Press and Public are invited to attend.

Cheryl Woolley

CLERK TO THE COUNCIL

No	Item	Description
1	APOLOGIES:	To receive apologies for absence.
2	DECLARATIONS OF INTEREST:	To note declarations of interest and receive written requests for dispensation.
3	PUBLIC PARTICIPATION:	Limited to 20 minutes
	3.1	To receive a report from Ward Councillor Carole Gandy
	3.2	Views of residents on Parish matters (15 Mins)
4	MINUTES:	To approve the Minutes of the Full Council held on 21 November 2022
5	FINANCE:	
	5.1	Outstanding Accounts – To ratify the following payment of accounts/invoices: Clerks' wages £ 333.60, HMRC £ 83.40 Stuart Ruell – Drainage at Byton £ 5,732.64 (grant funded) Stuart Ruell – Ground works £ 135.00
	5.2	To sign cheques in accordance with 5.1, bank reconciliations and invoices.
	5.3	Discuss the costs of a Portable SID and agree which one to purchase
	5.4	To discuss and approve the Reserves Policy
6	PLANNING:	To consider any planning consultations received from Herefordshire Council and agree comments (if any) to be submitted by the Parish Council for determination by Herefordshire Council.
		To consider responding to the following application:
	6.1	No applications have been received
7	ENVIRONMENT AND VILLAGE:	
	7.1	Drainage Grant update
	7.2	Kinsham TRO update
	7.3	Notice Boards update
	7.4	Telephone Box update
	7.5	Trees at Bank House Coombes Moor update
	7.6	Cemetery update
	7.7	SID update – Base and Kinsham
	7.8	Villages and PROW updates
	7.9	Celebration of the Coronation of King Charles III
8	NEXT MEETING	Monday 20 March 2023 at 7.30pm
	8.1	To raise items for next agenda.
	CLOSE	