

Date of Publication: 27 June 2023

TO: ALL MEMBERS OF STAPLETON GROUP PARISH COUNCIL: Councillors Caroline Scatcherd (Chair), Margaret Edwards (Vice-Chair), Myra Chilman, Stephen Weaver, Paul Segrot and Jonathan Rogers.

NOTICE OF MEETING

You are hereby summoned to attend the **Parish Council Meeting**, which will be held at Arkwright Hall Village Hall Kinsham on **Monday 3 July 2023 commencing at 7.30pm** at which your attendance is required. Members of the Press and Public are invited to attend.

Cheryl Woolley

CLERK TO THE COUNCIL

No	Item	Description
1	APOLOGIES:	To receive apologies for absence.
2	DECLARATIONS OF INTEREST:	To note declarations of interest and receive written requests for dispensation.
3	PUBLIC PARTICIPATION:	Limited to 20 minutes
	3.1	To receive a report from Ward Councillor Carole Gandy
	3.2	Views of residents on Parish matters
4	MINUTES:	To approve the Minutes of the Full Council held on 16 May 2023
5	FINANCE:	
6	5.1	Outstanding Accounts – To ratify the following payment of accounts/invoices: Clerks' wages £ 333.60, HMRC £ 83.40 Stuart Ruell – £ TBC Alan Preece – Grass Cutting £ 200.00
	5.2	To sign cheques in accordance with 5.1, bank reconciliations and invoices.
	5.3	To review the 3-month budget/actual – April to June
	5.4	To discuss and approve purchase of a Defibrillator and heated cabinet and all associated costs at 2 locations
	5.5	To approve the removal of election costs of £ 6,100 from this year's Budgeted figures, as well as the transfer from reserves of £4,765
	5.6	To consider/approve the electrical quotes for Kinsham Kiosk.
	PLANNING:	To consider any planning consultations received from Herefordshire Council and agree comments (if any) to be submitted by the Parish Council for determination by Herefordshire Council.
		To consider responding to the following application:
	6.1	Application no: 231561 Address: Pear Tree Cottage, Stapleton, Presteigne Description: Proposed construction of outbuilding within garden for amenity use (gym/home office) solely for the occupants of Pear Tree Cottage
7	ENVIRONMENT AND VILLAGE:	
	7.1	Notice Boards Update – locations and how many more are needed? To nominate which notice boards the agenda should be posted on.
	7.2	Telephone box update
	7.3	SID update – no reply from Traffic management HCC on base location.
	7.4	Cemetery Update
	7.5	Villages and PROW updates
	7.6	Local Policing Community Charter
8	NEXT MEETING	Monday 18 September 2023 at 7.30pm
	8.1	To raise items for next agenda.
	CLOSE	